



Co-op Action Committee Charter
Approved by the Board of Directors on January 28, 2010

Purpose: The Co-op Action Committee will act as an advisory committee to the Board of Directors, taking on issues delegated by the Board, as well as providing an organized structure for members to come together, to communicate their ideas and concerns, and to influence North Coast Co-op policy and practice.

Composition: The Committee shall be composed of at least one Board member whose role is the Chair of the committee, one Co-op staff liaison from the Member Linkages Department, and as many members as would like to participate.

Decision Making: The Committee shall seek consensus whenever possible and use majority vote when consensus is not reached. Voting members of the Committee are those who have attended 3 out of the last 5 meetings.

Communication: Agendas and minutes shall be posted on the Co-op's website, and will be emailed to committee members one week prior to meetings. Agenda's and action items shall be posted on the Member-to-Member board in each store.

Meetings: The Committee shall meet every third Wednesday of the month at 6 p.m., alternating locations monthly between the Eureka and Arcata Co-op.

Responsibilities: The Committee shall take into consideration each of the following areas: Membership, Cooperatives, Education and Information, Merchandising and Marketing. The Committee shall work through the Member Linkages Department to take action on items that are not policy-making, and shall bring policy motions to the Board of Directors. The Committee shall report regularly to the Board of Directors.