



GRANTING GUIDELINES COOPERATIVE COMMUNITY FUND 2011 Program Year



Cooperative Community Fund Mission Statement

The Cooperative Community Fund is a permanent endowment established and directed by members of the North Coast Cooperative, which awards grants to support projects and the work of community organizations in Humboldt County. Through collaborative grant making the Fund seeks to strengthen the community by emphasizing projects and activities that promote democratic cooperative principles, community development and food security.

The Cooperative Community Fund (CCF) will again make grants to nonprofit tax-exempt organizations or public schools. Preference will be given to small to mid-sized organizations that operate in Humboldt County. All projects must address at least one of three program areas:

- Sustainable Agriculture
- Food Security (defined as the access to a safe supply of quality food to all aspects of a community)
- Food Nutrition and Education

Collaborative projects that support the mission of CCF are encouraged, as well as projects that educate the community about one of the program areas. Grants will range from \$500-\$2000, with exceptions possible on a case-by-case basis. Late and incomplete applications will not be considered. **Please mail an original and 1 copy of your proposal in the following format:**

Application Cover Sheet which includes:

- Name of applicant organization
- Address
- Contact person
- Contact phone number
- Contact email
- Amount requested
- Total project cost
- Other sources of funding for this project
- Current annual budget of your organization
- List of directors and officers that includes affiliations and telephone numbers
- IRS tax-exempt ID number (except public schools)

Proposal Narrative (no more than 3 pages) which includes:

- Need for project
- Program description (include explanation of approach, planned activities, specific strategies, goals and objectives)
- Relevance of program to at least one of CCF's program areas
- Project budget

Please do not submit attachments or other materials beyond the proposal.

NOTE: *Legal Requirements – Nonprofit organizations must have a valid tax exemption status under Section 501(c) (3) of the Internal Revenue Code and be classified as a public charity and not as a "private foundation" under Section 509(a).*

All proposals must be postmarked by October 1, 2011.

Please mail all proposals to:

Cooperative Community Fund
P.O. Box 750
Arcata, CA 95518

Questions may be addressed to Melanie Bettenhausen at 826-8670 ext. 132 or melanieb@northcoastco-op.com.